

# **POSSUM POINT PLAYERS ARTISTIC COMMITTEE MEETING MINUTES – JULY 13, 2017**

**I. CALL TO ORDER –** Chairwoman Marsha Shull called the meeting to order at 5:45. Members present were Marsha Shull, Nina Galerstein, Bernie Noeller, Fred Dean, Chuck Cutsail, Kyra Cutsail, Richard Huffman, Beth Howlett, Scott Cinnamon, Rosanne Pack and Jim Hartzell. Members absent were: Chase Schirmer, Claudius Bowden, Donna Flomp, Cindy Cinnamon, and Abby Chesney. Also present was Dawn Conaway, Executive Administrator.

**II. PREVIOUS MEETING MINUTES –** June 8, 2017 approved unanimously on motion by Nina, second by Chuck.

**Ila. CERTIFICATION OF E-MAIL VOTE –** Unanimously approved on motion by Beth, second by Rosanne to certify a previous E-mail vote: All those involved in a PJ production whether on stage or tech must be no older than 18 years. Anyone mentoring or assisting must be over 24 years of age. There must be an adult, over 24 years of age, present at all times. The designated adult must understand that he/she is responsible for the safety, security and orderliness of all persons age 18 and under who are involved in that PJ production. The exception to the requirement for 18 & under would be the 19 year old senior in High School. (Policy has been added to PJ's Advisor Job Description in Trustees Job Descriptions.)

## **III. REPORTS**

### **A. SHOW DIRECTORS**

- 1. Driving Miss Daisy -** Jim read the Director's Report from Becky Craft. (Copy attached to these minutes.)
- 2. Beauty and the Beast –** Jim reported that a cast of 41 has been selected out of 67 who auditioned. He stated he is very pleased with the selection and looks forward to an outstanding show.

### **B. EXECUTIVE ADMINISTRATOR**

- 1. Dawn reviewed the fund raiser ‘You’ve Got a Friend’** With some in come still to come in, we took in \$13,932 and netted \$12,432.
- 2. Summer camps –** We have 30 registrants for Theater Academy and 15 for Drama Camp. She expects more to register following the PJ's show.
- 3. Beauty and the Beast tickets** have begun to sell.
- 4. Dawn asked everyone to pay attention to, and pass the word that doors** have been left unlocked and that people are storing foodstuffs in the kitchen refrigerator and not taking care of it when finished.

**C. EXECUTIVE COMMITTEE REPRESENTATIVES –** Rosanne reported that all items from June AC meeting had been approved or noted.

### **D. OTHER AC MEMBERS AND AFFILIATES**

- 1. Sound/EFX AND Lights –** Chuck reported that he and Chase had finished the “Band Room on the second floor, except for some curtains and final

digital  
more versatile. He  
funding, should  
action on the  
minutes.)

tweaking. They have now turned their attention to converting to  
lighting. It is much cheaper, much lighter in weight, much  
presented a proposal for the conversion for possible grant  
something become available. He did not request any formal  
proposal at this time. (Copy of proposal attached to these

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by PPP and

#### **IV. OLD BUSINESS**

- A. Revised budget for Fruitcakes – The revised budget (increasing the amount allocated for music to \$2,500) was approved with one abstention, on motion by Jim H., second by Chase. (Budget attached to these minutes.)
- B. Resignation of Donna Flomp – No action was taken, Donna has agreed to stay on until the end of the year. Last month's motion to table dies.

#### **V. NEW BUSINESS**

- A. 2018 calendar – On motion by Nina, second by Bernie, the proposed 2018 calendar was approved. (Copy attached to these minutes.)

#### **2. Reading Committee**

- a. Nina stated that the Reading Committee s in the process of reading for the 2019 Main Stage Season.
- b. Nina also reported that she has been meeting with PPP President Jon Sharp about Cinema Arts Theatre and having PPP visual ads displayed before movies there. The Cinema Arts Theater is the Rehoboth Film Society and Rosanne stated that it would for PPP to sponsor a film with various benefits accruing to return for that sponsorship.

#### **3. PJ's – Kyra reported that Tech Week begins this Sunday, 7/16/2017 and things are going well. She thanked several AC members for their ongoing assistance. Chairwoman Marsh complimented Kyra and her staff for decorum and professionalism.**

#### **3. PPP Radio Theater – Bernie reported that RT would be doing the Chautauqua program for the Lewes Historical Society on June 22 at 6 and the income would be \$250.**

#### **4. NFS – Richard reported that NFS will again be participating in the Lewes Library Shakespeare Festival September 18 to 23. He said NFS be performing on 9/22 and the income would be \$250.**

#### **5. Makeup**

- a. Beth reported that M and T bank has money for grants and she and Dawn are looking into it.
- b. Beth stated that Accent on Travel is interested in partnering with organizations on Viking River Cruises. They will give away 2 perhaps as raffle items, in return for a function, sponsored containing a presentation about purchasing cruises.

**B. Resignation – Abby has submitted her resignation as PJ’s advisor effective in September. Chairwoman Marsha stated we will take up this item at next month’s meeting.**

**VI. CURRENT ITEMS FOR EC APPROVAL, NOTIFICATION OR INFORMATION APPROVAL**

**A. Approval - Revised Fruitcakes budget**

**B. Approval – 2018 Calendar**

**VII. NEXT MEETING DATE –August 3, 2017 at 5:30.**

**VIII. ANNOUNCEMENTS AND ADJOURNMENT – There being no further business, the meeting was adjourned on motion by Richard, second by Bernie.**

**Respectfully submitted**

**Jim Hartzell, Secretary**