

POSSUM POINT PLAYERS ARTISTIC COMMITTEE MEETING MINUTES – AUGUST 3, 2017

I. CALL TO ORDER – Chairwoman Marsha Shull called the meeting to order at 5:35. Members present were Marsha Shull, Richard Huffman, Kyra Cutsail, Chase Schirmer, Chuck Cutsail, Bernie Noeller, Jim Debastiani representing On the Edge, Fred Dean, Jim Hartzell, Claudius Bowden and Beth Howlett. Members absent were: Nina Galerstein, Donna Flomp, Cindy Cinnamon, Scott Cinnamon, Rosanne Pack and Abby Chesney. Also present was Dawn Conaway, Executive Administrator.

II. PREVIOUS MEETING MINUTES – Minutes of July 13, 2017 approved unanimously on motion by Fred, second by Chase.

III. REPORTS

A. SHOW DIRECTORS - Beauty and the Beast – Jim reported that rehearsals are well underway and he has obtained all of his directorial staff.

B. EXECUTIVE ADMINISTRATOR

1. Summer camps – Dawn said we had 41 Theater Academy attendees and 27 Drama Camp attendees.

3. Beauty and the Beast tickets are selling well.

4. Addams Family – Dawn reported that 454 tickets had sold through Brown Paper Tickets.

5. The M & T bank grant application went out today.

C. EXECUTIVE COMMITTEE REPRESENTATIVES – With Rosanne and Abby both absent, Beth reported that she had attended the EC meeting and all items of concern to AC had been approved. (The PJ assistance policy, The revised Fruitcakes budget and the 2018 Calendar.) She also sought approval of the EC to have PPP join the Delaware Arts Alliance. The EC approved the membership.

D. OTHER AC MEMBERS AND AFFILIATES

1. PJ's –

a. Kyra reported that Addams Family went extremely well and that she had gotten thank you notes from the Howard T. Ennis and Georgetown Elementary schools.

b. On motion by Jim H., second by Fred, Abby Ruark was accepted on the committee as the new PJ's president.

2. NFS – Richard submitted a Performance Approval and Usage Agreement for performances on June 29 and 30 and July 1, 2018. He stated that the show will most likely be Macbeth. (Copy attached to these minutes.)

3. On The Edge – Jim Debastiani submitted a Performance Approval and Usage Agreement for performances of A Doll's House on February 23, 24 and 25, 2018. (Copy attached to these minutes.)

- stated he
sound.
4. Dreamers United – Claudius requested consideration for a Motown Review fund raiser for next October, possibly the 12, 13 and 14. He has a band and rehearsal pianist and that he will need lights and sound.
5. Following discussion of the three affiliate requests, on motion by Chase, second by Fred, the three affiliate requests were tabled by unanimous vote so that Dawn could take a look at the calendar as a whole and check with 2018 Main Stage directors.

IV. OLD BUSINESS

- A. Resignation – On motion by Chase, second by Chuck, the committee unanimously accepted, with regret, the resignation of Abby Chesney as PJ's advisor.
- B. Dinner theater – Jim H., Chuck and Chase have met and recommend that PPP not do dinner theater in 2018 and that for 2019 Chuck would be in charge of preparing the meal and Jim would handle the dishroom and dining room. The recommendation was unanimously accepted on motion by Bernie, second by Claudius. It was the feeling of the subcommittee that Chuck, who has a great deal of restaurant experience would be better able to handle the job in 2019.

V. NEW BUSINESS

- A. PJ's Advisor – Marsha told the group that she had been in discussion with Lorraine Steinhoff, Ashley Workman and H. and Mike Barlow concerning the position. She stated that Lorraine would accept the position of PJ's Advisor and Ashlie would accept the position of Assistant Advisor and that they would be assisted in ways yet to be determined, by H. and Mike Barlow. On motion by Beth, second by Chase, Lorraine and Ashley were unanimously accepted as PJ's Advisor and PJ's Assistant Advisor respectively.
- B. PJ's performances – It was noted that this year's PJ's performance was very well handled, but not without some challenges which should be cleared up. On Motion by Jim H., second by Bernie it was unanimously approved that Chase write up a policy concerning the coordination between the artistic chairs selected by the PJ's show director and the Artistic Committee members in charge of those areas. The feeling was to call for approval of the PJ's chairs' plans by AC members. The policy should also note that AC members must take a more active role in assistance to PJ's during their shows.
- C. EC representative replacement – Due to the resignation of Abby Chesney, a motion by Fred with second by Chuck, passed unanimously to appoint Beth Howlett as representative #1 to the Executive Committee with Chuck as an alternate when Beth cannot make the meetings.

VI. CURRENT ITEMS FOR EC APPROVAL, NOTIFICATION OR INFORMATION

- A. Information – Abby Ruark, accepted as PJ's President

B. Information - Lorraine Steinhoff accepted as PJ's advisor and Ashlie Workman accepted as PJ's assistant advisor.

C. Information - Beth Howlett elected as EC representative #1 to replace Abby Chesney with Chuck Cutsail as alternate.

D. Approval – Dinner theater recommendation.

VII. NEXT MEETING DATE –September 7, 2017 at 5:30.

VIII. ANNOUNCEMENTS AND ADJOURNMENT – There being no further business, the meeting was adjourned at 6:55 on motion by Jim, second by Chase.

Respectfully submitted

Jim Hartzell, Secretary