

# **POSSUM POINT PLAYERS ARTISTIC COMMITTEE MEETING MINUTES – OCTOBER 6, 2016**

**I. CALL TO ORDER –** Chairwoman Marsha Shull called the meeting to order at 6:42. Members present were Marsha Shull, Ron Pakula, Richard Huffman, Nina Galerstein (Late arrival), Beth Howlett, Abby Chesney, Jim Debastiani (For OTE and Set con), and Jim Hartzell. Members absent were: Claudius Bowden, Donna Flomp, Rosanne Pack, Kyra Cutsail, Derek Dutton, Chase Schirmer, Kevin Short and Fred Dean. Also present was Dawn Conaway, Executive Administrator.

**Ia. On motion by Jim H. and second by Beth, Kyra Cutsail, PJ's President was unanimously accepted as the PJ's representative on the AC.**

**II. PREVIOUS MEETING MINUTES –** The minutes of the September 1 meeting were passed unanimously as printed on motion by Beth, second by Abby.

## **III. REPORTS**

**A. SHOW DIRECTORS –** Miracle on 34<sup>th</sup> Street, The Musical Jim H.

1. Jim presented the budget. It was unanimously approved on motion by Beth, second by Richard. It was noted that the Executive Committee had approved this budget on October 3. (Copy is attached to Secretary's minutes.)
2. Jim apprised the Committee of the very low turnout for tryouts and that an additional tryout has been scheduled for Sunday, October 9 at 7:30. Jim had E-mailed all Trustees on Monday apprising them of the situation and asked for help promoting this additional tryout.

**B. EXECUTIVE ADMINISTRATOR –** Dawn

1. To date, we have sold 757 tickets for "Into the Woods".
2. The local EMT staff expressed appreciation for being permitted to practice emergency scenarios in our building.
3. We will be having a display at Return Day. Dawn will coordinate volunteers. AC members volunteering to assist were: Jim H., Marsha, Beth, Abby and Ron.
4. Several members will be attending the first Delaware Arts Alliance Arts Advocacy Awards ceremony at the U of D on Monday, October 10. Jim H. is one of the nominees.

**C. EXECUTIVE COMMITTEE REPRESENTATIVES –** Rosanne and Ron –

The EC asked that the document A Guide for Possum Point Players Productions be distributed to casts and crews of all shows. On motion by Richard, second by Abby, and unanimously passed, the Director Liaison and Selection Chair was instructed to inform all directors that the Guide was to be distributed for each show at read through for cast and the first meeting of each directorial staff member.

**D. OTHER MEMBERS AND AFFILIATES**

- schedule**
1. **Reading Committee – Jim H. reported for Nina. On motion by Jim H. and second by Richard, the following Main Stage productions and for 2018 was unanimously approved:**  
**Dinner Theater (January/February) – California Suite**  
**Musical (Spring) – Hello Dolly**  
**Comedy (Summer) – Lend Me A Tenor**  
**Drama (Fall) – Peter and the Starcatcher**  
**Holiday Show (December) – Elf, The Musical**  
The Reading Committee report also recommended the following possible backups should the listed show(s) not be available: **Mame for Hello Dolly and Broadway Christmas Carol for Elf. (Copy is attached to Secretary's minutes.)**
  2. **PJ's – Abby**
    - a. **Officers have been elected for the 2016-2017 year.**
    - b. **Devon Lynch has submitted his director's report for Chitty, Chitty, Bang, Bang. (Copy is attached to Secretary's minutes.)**
  3. **Makeup – Beth and Abby reported that we have a professional hairstylist and new makeup people working with Into The Woods.**
  4. **Ad Hoc – Ron reported that they have been asked to perform for two nights at the Sea Witch Festival this fall in Rehoboth.**
  5. **NFS – Richard**
    - a. **The Lewes Library fund raiser performances went well and they have been asked to return next year and that the theme would again be Shakespeare.**
    - b. **NFS will be having a covered dish dinner on October 10 and will brainstorm further direction for the affiliate.**
  6. **Costumes – Marsha reported that she had been working with a number of PJ's to do some cleanup of the costume storage room.**

#### **IV. OLD BUSINESS**

- A. **PJ's monitoring – Abby and Dawn have met and will present a formal plan for possible endorsement at the next meeting.**

#### **V. NEW BUSINESS – None**

#### **VI. CURRENT ITEMS FOR EC APPROVAL, NOTIFICATION OR INFORMATION APPROVAL**

- A. **Approval – Reading Committee report on 2018 Main Stage Season**
- B. **Information – Budget for Miracle**

#### **VII. NEXT MEETING DATE – November 3, 2016 – 6:30**

#### **VIII. ANNOUNCEMENTS AND ADJOURNMENT –**

- A. Beth reported that she represented PPP and distributed literature at the Arts Crawl and Farmer & Foodie Fest on Saturday September 10 from 10 to 2. She expressed the feeling that we should continue to participate in these types of affairs such as Return Day.**
- B. There being no further business, the meeting was adjourned on motion by Ron, second by Abby.**

**Respectfully submitted**

**Jim Hartzell, Secretary**