

POSSUM POINT PLAYERS – ARTISTIC COMMITTEE – MINUTES, JUNE 2, 2016

- I. CALL TO ORDER** Acting Chairman Jim Hartzell called the meeting to order at 6:40 p.m. Committee members present were: Jim Hartzell, Rosanne Pack, Fred Dean, Beth Howlett, Steve Givens, and Shannon Parks representing Richard Huffman for NFS. Committee members absent were: Chairwoman Marsha Shull, Donna Flomp, Ron Pakula, Devon Lynch, Bill Ulichney, Claudius Bowden, and Nina Galerstein. Also present were Executive Administrator, Dawn Conaway and Michael Polo, Director of Moon Over the Brewery.

(IN THE ABSENCE OF A QUORUM, IT WAS DECIDED BY THE MEMBERS PRESENT TO CONDUCT BUSINESS AND SEEK APPROVAL OF THE REMAINING MEMBERS OF THE ARTISTIC COMMITTEE THROUGH E-MAIL.)

- Ia. APPROVAL OF E-VOTE ON PJ'S ADVISOR** – On motion by Steve second by Beth, the E-vote to select Abby Chesney as the PJ's advisor beginning August 1 was approved by unanimous consent.
- II. PREVIOUS MEETING MINUTES** – Minutes of the May 5, 2016 Artistic Committee meeting were approved by unanimous consent on motion by Beth, second by Steve.
- III. REPORTS**
- A. SHOW DIRECTORS** –
- 1. Moon Over the Brewery** – Director Mike Polo gave his director's report. He said he had a very positive experience, perhaps his best in terms of community theater directorial experience. He praised the cast and crew, particularly his Assistant Director Jill Lewandowski for her invaluable help to a person new to directing the "PPP" way and all its challenges. He also cited PPP for its organization, facilities and operation. He stated he would be glad to direct for PPP again. His only suggestion was that it would be good to provide directors new to PPP with someone to "show them the ropes" in terms of both operations, procedures and building security. It was decided that the Director Selection chair would place more emphasis on the director finding someone in that capacity if they so chose and then relying on the Director Selection Chair for further questions and assistance.
 - 2. Into the Woods** – Rosanne reported for Kenney that he had found a musical director, Stacey Hartman.
 - 3. Miracle on 34th Street, the Musical** – Jim Hartzell reported that he had found a choreographer, Thom Harris.
- B. EXECUTIVE ADMINISTRATOR** – Dawn reported that:

1. She and her husband, Gary, put together a short video spot with Summer Camp Director Lorraine Steinhoff. She said Theater Academy has 14 enrollments so far. Drama Camp has 9.
2. Doors have been installed in the Green Room thanks to Michael Phillips.
3. People using the building have been abusing the privilege of using the kitchen for such items as water and coffee. The Committee instructed the Secretary to send an E-mail to all trustees and directors asking them to talk with their casts and crews and anyone they see using the kitchen facilities about cleaning up once before leaving the building.

C. EXEC. COMM. REPRESENTATIVES – No report on EC committee activities.

D. OTHER AC MEMBERS AND AFFILIATES - NFS – With Shannon Parks representing NFS for Richard:

1. The budget for Much Ado About Nothing was discussed again. After a review of budget procedures and format, on motion by Beth, second by Steve, the revised budget (Copy attached to minutes) was approved by unanimous consent. A discussion concerning publicity led to Shannon offering her professional recording studio as well as her talent for voice-over to PPP. The Committee thanks her for her generous offer. The discussion also included a review by Rosanne of our contracts with National Public Radio in Salisbury where we pay \$150 per show and receive \$300 in radio spots.
2. On motion by Beth, second by Steve, two Building Use requests were approved by unanimous consent: August 26 for a program of scenes at the Lewes Library; and September 16, also at the Lewes Library for a Dinner Among the Stacks Fund Raiser. It was noted that PPP will receive \$100 and \$200 respectively for these performances.

IV. OLD BUSINESS – Trap Pond Center: Healthy Kids Day 6/19/16: No information. Day has taken place. This item will come off the agenda.

V. NEW BUSINESS - DELAWARE ARTS ALLIANCE AWARD – Beth is planning to nominate Jim Hartzell to receive one of the first ever Delaware Arts Advocacy Awards given by the Delaware Arts Alliance. She requested the support of PPP through both the Artistic and Executive Committees. On motion by Beth, second by Steve, the Artistic Committee supports Jim's nomination and requests the Executive Committee to support it as well. Motion passed unanimously.

VI. CURRENT ITEMS FOR EXEC COMM APPROVAL OR NOTIFICATION –

- A. Approval – Budget for Raisin in the Sun**
- B. Approval – Budget for Much Ado About Nothing**

- C. Approval – Two Building Use forms from NFS’ performances at the Lewes Library 8/26 and 9/16.**
- D. Notification – Shannon Parks has offered her professional recording studio as well as her talent for voice- overs for PPP publicity and other uses.**
- E. Vote of support for nomination of Jim Hartzell for DAA Arts Advocacy Award.**

VII. NEXT MEETING DATE – Thursday, July 7 @ 6:30

VIII. ANNOUNCEMENTS AND ADJOURNMENT - There being no further business, the meeting was adjourned at 8:30 by unanimous consent.

Respectfully submitted

Jim Hartzell, Secretary