

## POSSUM POINT PLAYERS – ARTISTIC COMMITTEE MINUTES 4-11-19

- A. CALL TO ORDER – Chairwoman Marsha Shull called the meeting to order at 6:12pm. Members present were: Marsha Shull, Nina Galerstein, Rosanne Pack, Fred Dean, Jill Lewandowski, Richard Huffman, Chase Schirmer, Anthony Policastro (proxy for Chuck Cutsail). Members absent were Donna deKuyper, Claudius Bowden, Lorraine Steinhoff, John Hulse, Braedon Swain, Bernie Noeller. Guest: Ed Guinan.
- B. APPROVAL OF MINUTES OF MEETING MINUTES from March 2019: Jill moved that the minutes be changed to reflect that OTE did not withdraw their request to do Rimers, but rather that it was tabled. Rosanne seconded. All in favor. Fred moved that we accept the March AC minutes as amended, Chase seconded. All in favor.

### C. REPORTS

#### I. *Show directors:*

**Sleuth: Ed Guinan** No further reports.

**How To Succeed in Business : John Hulse/Lorraine Steinhoff**

**Dixie Swim Club: H Barlow**

**Arsenic and Old Lace : John Hulse**

**Christmas From The Heart - Rosanne Pack/Kenney Workman**

Rosanne stated that the show is “a work in progress”.

**Merry Wives of Windsor : Shannon Parks** Richard reported that Shannon felt she had a great turnout for auditions, and the casting is done. Rehearsals start on April 29. Richard will discuss rehearsal dates/use of Possum Hall with Dawn. Richard submitted the budget. Rosanne moved we accept it, Jill seconded. All in favor, budget approved by AC.

II. *Executive Administrator:* Dawn was not present but did submit a report. Current tickets sold for H2\$ 924 . Camp registrations: 9 Theatre Academy; 1 Drama Camp. If anyone knows of a child who wants to attend camp but has financial constraints there are scholarships available. Contact for this is Executive Administrator.

Dawn reminded everyone that there is no custodial staff. Despite 2 signs being posted people continue to leave dirty dishes in the sink. Please remind everyone to clean up after yourself. Discussed that there is a document about building use and other issues with shows. Will discuss with Donna DeKuper about including in director’s packet

#### III. *Executive Committee Reps:*

1. Rosanne reported that the budgets were approved for H2\$ and Dixie Swim Club. She said the Exec Committee felt it would be helpful if show budgets are sent to the EC along with the AC minutes

Marsha reported that Cindy Cinnamon has resigned as Props person on the AC. Fred moved to accept this with regrets. Chase seconded. All in favor. Marsha reported that H has volunteered to

take Cindy's place on the committee as Props person. Nina moved we accept this, Jill seconded. All in favor.

#### *IV. Artistic Committee and Affiliate Members:*

1. New Faces of Shakespeare – see director's report
2. Reading Committee – Nina reported that the first Master List of shows is being created, and she stated that if anyone has any titles to add they will be accepted now.
3. Lights - Chase discussed the fact that the booth has been left unlocked during H2\$ and this is not acceptable. He felt that people who use the booth in his absence need to respect the equipment.
4. Sets - Fred stated that he needs a lot of help with HTS set strike.

#### **D. OLD BUSINESS -**

1. Jill stated that OTE is good with doing just 2 performances of Rimers, Oct. 12 and 13. Discussed pros and cons of 2 vs. 3 performances. Chase moved that we do 2 performances of Rimers. Rosanne seconded. All in favor.
2. The PJ's still have not presented a Performance Agreement form for "Annie". We agreed that we need this by the next AC meeting or this PJ show could be in jeopardy. Chair will contact PJ rep and assistant about the need for performance agreement asap
3. Technical Policy - We discussed the fact that a "chain of command" needs to be established with regard to technical areas (lights, sound, costumes, makeup, props, set). The importance of someone from these areas being at set strike & having alternates was also discussed. The whole issue around the need for a technical policy was discussed at length, and we agreed that it needs to be brought up at the Retreat.
4. Back to back musicals - Donna DeKuyper expressed by e mail her concerns about back to back musicals with the Producers and Elf. Since Elf is still not available agreed to discuss when it becomes an issue

#### **E. NEW BUSINESS –**

1. Hold The Phone - Anthony Policastro presented his proposal to do a one-time staged reading of the one-act play he wrote, "Hold The Phone", with Nina as director. This event would not require the involvement of any technical staff from Possums. His family has agreed to usher. The purpose of the presentation (besides getting play feedback for the author) is to draw in an audience from western Sussex County. Anthony has many contacts in Seaford and is working with Heritage Shores to have this show be a part of their activity schedule. A performance agreement was presented. The chosen date is Sunday Sept. 29 at 3pm, and would ask for donations in lieu of actual tickets. Chase moved to approve, and Fred seconded. All in favor except Anthony (abstention).
2. Retreat - Marsha encouraged everyone to attend.

#### **F. CURRENT ITEMS FOR EC APPROVAL, NOTIFICATION OR INFORMATION -**

**For approval** - budget for “Merry Wives of Windsor”. and Performance Agreement for “Hold The Phone”

G. NEXT MEETING DATE – May 2, 2019 - 6pm

H. ANNOUNCEMENTS – None

Having no further business to discuss, Richard moved we adjourn and Chase seconded. All in favor. Meeting adjourned at 7:45 pm.

Respectfully submitted  
Nina Galerstein, Secretary