

**POSSUM POINT PLAYERS**  
**ARTISTIC COMMITTEE MINUTES**

February 4, 2021

**I. CALL TO ORDER – Zoom Meeting.**

- a. Chairwoman Marsha Shull call the meeting to order at 6:01 PM
- b. Members present; Marsha Shull, Scott Beadle, Diane Counts, Fred Dean, Donna de Kuyper, Nina Galerstein, Richard Huffman, John Hulse, Jill Lewandowski, Bernie Noeller, Rosanne Pack, Chase Schirmer, Michael Murnin, Dawn Conaway, Les Ferguson, and Pete Cuesta. Absent: Lorraine Leavel, Donna Flomp, & Olivia Farro
- c. Quorum was confirmed. CLOSED

**II. APPROVAL OF AGENDA AND MINUTES**

- a. Approval of Agenda – Agenda had been reviewed by committee members. Motion to approve by Nina Galerstein and seconded by Rosanne Pack. It was approved as presented. CLOSED
- b. Approval of Minutes – Minutes of December 5, 2020 were reviewed. After properly moving (Bernie Noeller) and seconding (Donna de Kuyper), the minutes were approved. CLOSED
- c. Certification of E-mail votes
  - i. Artistic Secretary -Motion to certify by Nina Galerstein and seconded by Donna de Kuyper CLOSED
  - ii. Radio Theater Building use – Motion to certify by Chase Schirmer and seconded Bernie Noeller. CLOSED

**IIA a. Election of chair – Richard Huffman nominated Marsha Shull, seconded Donna de Kuyper. Approved. CLOSED**

**b. Election Rep to Executive #1 – currently filled by Lorraine Leavel. Nina Galerstein nominated herself. Bernie Noeller moved to elect Nina, Diane Counts seconded. Approved. CLOSED**

c. Assistant resignations Anthony Policastro & Gina Voges – motion to accept by Nina Galerstein, Richard Huffman seconded. Approved. CLOSED

### III. REPORTS

#### a. Executive Administrator (Dawn Conaway)

- i. Radio Players have been approved to use the theatre. According to Governor Carney, beginning February 21<sup>st</sup>, limited seating will be 50% of capacity (Approximately 90 patrons for PPP). However, still must maintain 6' distancing. That puts PPP at about 65 patrons. 32 tickets have already been sold. INFORMATION
- ii. Received an email from Devon Lynch offering assistance with graphic design and social media platforms (IG, Twitter, Facebook, etc.) Dawn did not respond as this falls under Publicity, Rosanne Pack. Rosanne will reach out to Devon OPEN

#### b. Show Directors

##### i. Main Stage

1. "Sweet Sounds of the Season" - Kenney Workman not present – no further report planned. CLOSED
2. "Cobb" - Les Ferguson – Michael Murnin and he discussed the possibility of doing this outside. (This should be fine.) Issues would be projections, will consult with Chase. Simple set. Cast is enthusiastic. Will resume rehearsals beginning March 1<sup>st</sup>. Les did show ten years ago and has a PowerPoint projection already. If not possible, could use large poster prints. Performance dates: April 9-11 and 16-18 Possibility of matinees rather than evenings. Rosanne – "marketing" it as a day in the ballpark; uniforms, concessions, etc., Space heaters are available. Question raised, "Would patrons feel comfortable coming inside?" INFORMATION
3. "Vanya and Sonia and Masha and Spike" (VSMS) – Pete Cuesta (He is also in "Cobb"). Michael Murnin suggested to design a set that would work outside as well as inside. They are meeting this w/e. Pete indicated that he has worked previously with actors using FM transceivers and audience tunes into radio in their car. Auditions: March 21 @ 2:00 PM , March 22 @ 6:00 PM and March 23 @ 6:00 PM. March 23<sup>rd</sup> will also be used for callbacks if necessary. Plans to. start rehearsals the following week. His daughter will be Assistant Director and could step in if there is a conflict with "Cobb" rehearsals. INFORMATION

4. “Hay Fever” - Meg VanLent – not in attendance Meg is ok to do outside performances. INFORMATION

ii. Affiliates & Fundraisers

1. “All the Fixin’s” - Donna de Kuyper– June 26 (outside) is meeting with fundraising, Cheryl Graves. Has to meet with food truck. Would like to see if doing a possibility INFORMATION

c. Executive Committee Representative –

1. Reported EC had approved revised job description for Artistic Secretary.
2. Reported EC approved PPP Radio Theater’s Building Use Form.

IV. OLD BUSINESS

- a. Adding fundraisers, cabarets etc., to Web - Nina Galerstein – still in progress OPEN
- b. Virtual Performances - Diane Counts has not been able to obtain further info & wished to be taken off Agenda. PPP able to upload to virtual ticket/platform through Thunder Tkts. May be another way to bring in revenues/audiences. Must be a “live” performance if live streaming, but on YouTube can watch multiple times. Bernie Noeller “live streamed” a Radio Theater performance in Lewes. Show was 1:45 in length. INFORMATION
- c. Diamond Dance- Nutcracker – Thoughts on experience? Overall, production was amazing. Ability to do ballet in masks was impressive. CLOSED
- d. Minutes Distribution (final) – motion to accept by Rosanne Pack moved and Chase seconded. Approved. CLOSED

V. NEW BUSINESS

- a. Diamond State Dance - potential Spring rental for “Cinderella” – No formal Building Use Form has been sent/received Potential dates: March 24-28. Will run it by the director of Cobb, Les Ferguson. Marsha Shull requested that the costume construction room not used as a changing room. OPEN
- b. 50th Anniversary plans – 2022? 2023? Fall of 2023 is the anniversary. Tabled to next meeting. OPEN
- c. Building Request Form - Broadway Springs Back (Steven Dow) – “Hope and Happiness” (new name) Performance dates are open to suggestions, whenever would be best for the theatre. Musical review with acting under PPP ASCAP. 3-4 non-singing actors, four performances over two w/e, considering one weekend if available, virtual auditions, performance inside, public domain scripts prior to 1924, “Whoopee” event script writers of Kent County Theater Guild to be contacted about writing scenes. PG-13. Can submit to Reading Committee if necessary. Reviewed Budget, could use current set, canned music vs. orchestra, would be willing to find rehearsal space,

creative staging (COVID-19) Scenes within song is not permitted. PPP only has 12 body mics. \$450 to rent additional mics, open to adjusting the songs depending on cast.

Discussion: Steven Dow did not follow the protocol and did not go through Dawn Conaway for dates. This is the reason for dates being the same as Cobb rain dates. Great idea as a fundraiser – maybe January 2022? Discussion about length of time fundraisers performed. This has been anywhere from 1 night to 6 shows in the past. Motion – Donna de Kuyper motioned we reach out to Steven Dow/Stacy Hartman about a PPP fundraiser for this concept in January 2022. Current request denied. Richard Huffman seconded. Michael Murnin to contact Steve Dow & Executive for vote on Building Request. He will also reach out to Cheryl Graves Fundraising Chair. OPEN

- d. Artistic Secretary job description as presented by Jim Hartzell for manual – motion to approve by Rosanne Pack, seconded Richard Huffman. Approved. CLOSED

#### VI. ARTISTIC COMMITTEE MEMBERS

- a. Reading Committee – Nina Galerstein: Committee is gearing up for next season
- b. Publicity – Rosanne Pack: Would like to see a broader reach for Publicity. Encouraged everyone for liking/sharing/etc. PPP on personal social media as well as other theatre groups.

#### VII. ITEMS FOR EXECUTIVE COMMITTEE APPROVAL, NOTICATION OR INFORMATION

- a. Artistic Committee Secretary Job Description
- b. Building Use Form from Steve Dow. Current request rejected but interested in exploring concept as Jan Fund Raiser
- c. Approval of Artistic Secretary job description.

#### VIII. NEXT MEETING DATE – Thursday, March 4, 2021 at 6:00 PM. This will be a Zoom Meeting. Hopefully able to have in-person meeting in April, COVID dependent.

#### IX. ANNOUNCEMENTS AND ADJOURNMENT – There being no further business, a motion was made (Diane Counts) and properly seconded (Donna de Kuyper) to adjourn the meeting. Meeting was adjourned at 7:28 PM.

## **POSSUM POINT PLAYERS**

### **ARTISTIC COMMITTEE**

#### **INTERIM MEETING**

February 21, 2021

- I. **CALL TO ORDER** – Zoom meeting. Chairwoman Marsha Shull called the meeting to order at 7:03 PM. Members present were Marsha Shull, Jill Lewandowski, Chase Schirmer, Donna Flomp, Richard Huffman, Fred Dean, Dawn Conaway, Donna de Kuyper and John Hulse. Also present were Dawn Conaway and Anthony Policastro. Absent were Claudius Bowden, Nina Galerstein, Rosanne Pack, Lorraine Steinhoff, Bernie Noeller, Scott Beadle and Diane Counts. Quorum was noted

#### **II. OLD BUSINESS**

A. Broadway Springs Back -

1. With the cancellation of Cobb, a date change had been requested for the production Broadway Springs Back. The new dates call for four productions on the weekend of April 16th - 18th (Friday evening, Saturday matinee and evening, Sunday afternoon). Second weekend (April 23rd - 25th) would be used either as a rain date or for additional productions if the first weekend sells out. There was one significant issue from the Artistic Committee standpoint. Chase Schirmer will be unavailable to do the sound for both Saturday shows. He can set the equipment up. However, someone else will be needed to run the sound. Then after the show it would need to be stored before being set up again for the following day's performance. This will need to be worked out. The committee also had some concerns that the new dates had been formally announced before they had a full chance to have a discussion about the new dates. After discussion John Hulse made a motion seconded by Donna de Kuyper to approve the dates that had been agreed upon by Executive Committee. Motion was carried with two Nay votes. **CLOSED**
2. A discussion took place about the start times for evening performances in the April time frame. This had been discussed at Executive Committee as well. The next formal meeting of Artistic Committee is scheduled in 11 days. Further discussion will take place at that time. **OPEN**

#### **III. NEW BUSINESS**

A. Hay Fever - the director of Hay Fever has had some medical issues arise. She is still interested in directing it but would like to do so at a later time. For that reason Executive Committee agreed with that request. Jill Lewandowski motioned and Chase Schirmer seconded a motion to cancel the Hay Fever June production. Motion was carried. **CLOSED**

B. Replacement for Hay Fever in the June time frame - The play Silent Sky had been approved by the reading committee for the 2022 season. It has only 6 characters so there is not a

big cast. It can be performed outdoors. We have not yet found a director. Kenney Workman is looking at his schedule. Donna de Kuyper has a list of potential directors that she can ask. The only issue is that we will need to name a director without the usual interview process. Given the circumstances surrounding the changes, that made sense. Richard Huffman made a motion that was seconded by John Hulse that we have the play Silent Sky replace Hay Fever in the June time slot. Motion was carried. **OPEN**

**IV. ADJOURNMENT** - Fred Dean made a motion that was seconded by Donna de Kuyper to adjourn. Motion was approved and meeting was adjourned at 7:26 PM