

POSSUM POINT PLAYERS ARTISTIC COMMITTEE MEETING MINUTES –APRIL 6, 2017

I. CALL TO ORDER – Chairwoman Marsha Shull called the meeting to order at 5:35. Members present were Marsha Shull, Nina Galerstein, Bernie Noeller, Fred Dean, Chase Schirmer, Chuck Cutsail, Richard Huffman, Beth Howlett, Rosanne Pack and Jim Hartzell. Members absent were: Claudius Bowden, Donna Flomp, Cindy Cinnamon, Scott Cinnamon, Kyra Cutsail and Abby Chesney. Also present was Dawn Conaway, Executive Administrator.

II. PREVIOUS MEETING MINUTES – The minutes of the March 2 meeting were passed unanimously on motion by Fred, second by Beth.

III. REPORTS

A. SHOW DIRECTORS -

1. *Spitfire Grill* – On motion by Nina, second by Rosanne, the budget was unanimously approved. (Copy attached to minutes.)
2. *Beauty and the Beast* – On motion by Bernie, second by Chase, the budget was unanimously approved. (Copy attached to minutes.)

B. EXECUTIVE ADMINISTRATOR - Dawn

1. As of 4/6 we have sold 693 tickets for Driving Miss Daisy with only 9 remaining for Sunday.
2. Summer camps – Rosanne is planning an ad campaign. The theme for the Drama Camp is Tall Tales; for the Theater Academy it is Twisted Shakespeare.
3. We have revised the description of our Capital Campaign to reflect that funds will go toward roof replacement. We have had a donation of \$1000 from County Bank and \$500 from the Graves Family.
4. Dawn is putting together on-stage and back-stage rules of conduct for PJ's.

C. EXECUTIVE COMMITTEE REPRESENTATIVES – No report

D. OTHER AC MEMBERS AND AFFILIATES

1. Reading Committee – Nina asked AC members for thoughts on limiting the number of members on the Reading Committee.
2. Makeup – Beth reported that wig storage has become a significant problem.
3. Publicity – Rosanne reviewed the paid ad campaign.

IV. OLD BUSINESS

A. Revamp of Building Use – Fred distributed the revamped Possum Point Players Building Use Procedures & Agreement. On motion by Jim, second by Nina it was unanimously agreed that discussion would be tabled until the next meeting.

Jim volunteered to put together additional procedures concerning the who, what, where, when and why of the Building Use forms.

B. Proposal for External Performance Form – Richard and Chase. On motion by Nina, second by Rosanne, the committee unanimously approved the form with the correction of Artistic Committee replacing Possum Point Players in two places in the opening paragraph.

C. ‘Peter and the Starcatcher’ Nina reported that her sub-committee had met and on motion by Jim Hartzell, second by Kenney Workman and unanimously passed the following recommendation for the Artistic Committee.

- 1. *That ‘Our Town’ be substituted for ‘Peter and the Starcatcher’ for the 2018 season.***
- 2. *That the President be requested to call a meeting of all trustees by May 15 for the purpose of establishing the 2018 Main Stage season.***

Nina stated that the purpose of the second motion was to provide an opportunity for the trustees to consider ‘Night of the Living Dead’ as part of the main stage season and for them to establish the order in which the shows would be presented. On motion by Chase, second by Rosanne, the Artistic Committee unanimously accepted the sub-committee’s recommendation.

V. NEW BUSINESS

A. June Fund Raiser – Marsha reported that John Hulse, through the Fund Raising Committee has requested permission to conduct a show called Hey, Old Friends! a Musical Fundraiser Revue on July 7, 8 and 9. She stated that John intends to conduct auditions but has already received commitments from several cast members. On motion by Chase, second by Fred, the concept of the show was unanimously approved with final approval contingent on the submission and review of a budget and a Building Use Form.

B. Saturday matinees – Bernie suggested that PPP consider doing Saturday matinees instead of Saturday evening performances due to Saturday night attendance has been historically low. Dawn will ask John Zinzi to put the question on the survey form on the PPP website.

C. Night of the Living Dead – Michael Murnin has submitted a Building Use form for a reading of his original musical on April 29. The reading was unanimously approved on motion by Chase and second by Rosanne.

VI. CURRENT ITEMS FOR EC APPROVAL, NOTIFICATION OR INFORMATION APPROVAL

A. Approval – Budgets, Spitfire Grill and Beauty and the Beast.

B. Information – Acceptance of new Building use form and Jim’s volunteering to write up Building Use form procedures.

C. Information and approval – Building Use Form for the Reading of ‘Night of the Living Dead’.

D. Information and Presidential action request – ‘Our Town’ replacing ‘Peter and the Starcatcher.’ And finalization of 2018 season.

E. Information – John Hulse fund raiser contingent approval.

VII. NEXT MEETING DATE –May 4, 2017 at 5:30.

VIII. ANNOUNCEMENTS AND ADJOURNMENT – There being no further business, the meeting was adjourned on motion by Beth, second by Bernie.

Respectfully submitted

Jim Hartzell, Secretary