

## POSSUM POINT PLAYERS – ARTISTIC COMMITTEE MINUTES Sept 5, 2019

I. CALL TO ORDER – Chairwoman Marsha Shull called the meeting to order at 5:35. Members present were: Marsha Shull, Fred Dean, Nina Galerstein, Bernie Noeller, Roseanne Pack, Jill Lewandowski, John Hulse, Peter Klotz (proxy for Richard Huffman) Ed Guinan, Donna deKuyper, Donna Flomp/Diane Counts, Anthony Policastro (proxy for Chuck Cutsail) Absent: Claudius Bowden & Lorraine Steinhoff, Gianna Voges. Also, present were Dawn Conaway, Executive Administrator, & Les Ferguson, Director of Guess Who's Coming to Dinner.

II. APPROVAL OF MINUTES OF MEETING - On motion by Bernie Noeller & second by Jill Lewandowski, the minutes of the August 1, 2019 were approved as presented.

Iia . The Tech Policy was approved by e-mail vote. This was certified on motion by Fred Dean & second by Anthony Policastro. All in favor

### III. REPORTS

#### A. SHOW DIRECTORS

##### MAIN STAGE

**1. How to Succeed in Business - John Hulse/Lorraine Steinhoff**

**2. Arsenic and Old Lace- John Hulse everything going well & set is almost done. Expressed concern about lights for the show when it was mentioned a circuit has been out. Ed Guinan will notify Kenney & contact Guy Hudson for evaluation of the problem**

**3 Christmas from the Heart - Roseanne Pack/Kenney Workman**

**Kenney Workman reported the show has been cast. At present the cast is 33 with Adults, teens, & children. Christy Taylor will be doing the music with Liz Messick as back up. Musical show with the script still a work in progress.**

**4. Guess Who's Coming to Dinner- Les Ferguson. Les Ferguson introduced himself. He has started plans for the show& is looking to members of Artistic to assist or help find people for tech areas, He will need a stage manager and set designer. Auditions are set for Oct 13th & 16th. Les expressed concern about having enough African Americans auditioning as he has encountered issues in the past. Committee members volunteered to reach out .**

#### AFFILIATES

**1. Merry Wives - Shannon Parks**

**2. Rimers - Ed Guinan Ed Guinan reported that things are moving along. He has filled 1 of the 2 roles needing to be filled. Actors in their 20s are scarce. He is looking for a stage manager , lights & sound techs.**

**3. Annie - Morgan Whittam**

## **Fund Raisers & Others**

**1. Hold the Phone - Nina Galerstein/ Anthony Policastro. Anthony reported tickets are going well. He presented a 3 question survey he plans to distribute to the audience. Nina also reported things going well.**

**2. May Fundraiser - Cheryl Graves chair On behalf of Cheryl Graves Exec Chair for fundraising, Marsha advised committee to save May 2nd on their calendars. Tech help will be needed for a fund raiser production on that date. Everything is still in planning stages.**

**B. EXECUTIVE ADMINISTRATOR – Dawn reported:**

1. 749 tickets have been sold for Arsenic & Old Lace.
2. Kenney Workman, Jim Hartzell & Dawn are working on a \$55,000 dollar grant for a new addition.
3. There will be a membership meeting Oct 15 to vote on the changes to the by laws.
4. Dawn showed the committee the feature on PPP in Delaware Today.
5. Weeding outside the building is scheduled for Sept 13th. We have contracted to have a cleaning company to come in bi-weekly to clean the building.

**C. EXECUTIVE COMMITTEE REPRESENTATIVES –**

1. Roseanne relayed the information that a new storage area is being planned behind the stage & shop. Jim Hartzell has met with the Fire Marshall, & will meet with the town about requirements for set backs. Exec decided to plan for dock height, attached to the back of the theater, single pitched roof, climate controlled 60 x 24 pole building with divided shelved portion for props. We should not need a sprinkler system with this proposal.
2. Executive requested that when a budget proposal is larger than the template amount, that the director include the reason for same. This should eliminate some of the back & forth. All were in agreement that this would improve the process

**D. ARTISTIC COMMITTEE MEMBERS**

1. READING COMMITTEE – Nina reported the reading committee will meet 10/23 to pick the 2021 season.
2. Lights - See above re: 1 circuit not functioning.
3. Radio Theater - They have 2 upcoming presentations. Chautauqua & Dover assisted living.
4. Costumes- Marsha has scheduled a clean up with Adults & PJs to cull and organize costume area. Plan to have a Halloween indoor yard sale mid October.

5. Props- Cleaning under the risers scheduled for Sept 25th & 26th.

IV. OLD BUSINESS –

A. Dawn reported we need to establish an official account which she will handle. Removing the unofficial accounts is difficult.

B. Nina made signs with the Hall's 911 address and distributed.

V. NEW BUSINESS –

A. Christmas from the Heart budget presented. Donna DeKuper moved to accept, . Bernie seconded. All in favor.

B. Possum Point Shakespeare Players - Request to do 2 outside performances. One at Milton Library and the other at Rehoboth library. Form not immediately available. Fred Dean moved we give conditional approval with confirmation via e-mail of the building use form. Roseanne seconded. All in favor.

C. Discussion of having a Sat matinee in place of 1 Sat evening performance postponed until next meeting due to time constraints (several members with rehearsals)

D. Affiliate Performances - we will discuss 2020 dates next meeting.

VI. CURRENT ITEMS FOR EC APPROVAL, NOTIFICATION OR INFORMATION

1. Budget approval by Artistic for Christmas From the Heart.

2. Tech Policy Approved

3. Conditional approval of PPSP's 2 library performances.

4. Planned indoor yard sale with the PJs mid October.

VII. NEXT MEETING DATE – October 3rd at 5:30 pm

VIII. ANNOUNCEMENTS AND ADJOURNMENT – There being no further business the meeting was adjourned by unanimous declaration at 6:33.

Respectfully submitted

Nina Galerstein, Secretary