

Executive Committee Meeting Minutes

October 24, 2016

The meeting was called to order at 5:35 by President Kenney Workman. Those in attendance were committee members Louise Hartzell, Rosanne pack, Michael Murnin, Ron Pakula and Executive Administrator Dawn Conaway. Absent were Cat Baker, Don Megee, Gwyneth Sharp, Chuck Erbe, and Michael Phillips.

SECRETARY'S MINUTES:

The Secretary's minutes from the September meeting were reviewed and approved with a motion from Louise Hartzell and second from Rosanne Pack.

TREASURER'S REPORT:

The Treasurer's report was reviewed, discussed and approved with a motion from Michael Murnin and a second from Ron Pakula.

EXECUTIVE DIRECTOR'S REPORT:

Dawn thanked the committee for her recently approved pay increase. She indicated that as of this date 541 tickets for Miracle on 34th Street have been sold with many large groups attending. The lease is up on our present copier and we will be receiving a new one in December at a lesser cost and with greater capabilities. The kitchen was inspected on 10/24 by the Board of Health and we passed inspection.

ARTISTIC COMMITTEE REPORT:

The Budget for Miracle on 34th Street was approved at our previous month's Executive Committee meeting. It was approved that the "Rules of Conduct" will be presented at the 1st read-through of every production, so that cast and crew members are aware of the expectations of them. A motion was made by Ron Pakula and seconded by Rosanne Pack to approve the 2018 season: California Suite; Hello, Dolly; Lend Me A Tenor; Peter and the Starcatcher; and Elf the

Musical. Should there be an issue, Mame will be the back-up for Hello, Dolly and A Broadway Christmas will be the back-up for Elf the Musical. The motion was approved.

Fund-Raising:

A discussion of possible future fund-raisers was held with no action taken.

Buildings and Grounds:

A discussion of the list of items yet to accomplish on the building and grounds repairs was held and it was noted that the biggest concern at present is the leaking roof. Dawn was instructed to pursue estimates for roof repairs so that we could then seek out possible funding sources.

Old Business:

None.

New Business:

None

Items for Artistic Committee:

None

A motion to adjourn was made by Ron Pakula, seconded by Louise Hartzell, and approved by all those present.

Submitted:

Kenney Workman, President