

POSSUM POINT PLAYERS ARTISTIC COMMITTEE MEETING MINUTES – MAY 2, 2018

SECRETARY'S NOTE: Due to the absence of a quorum, business conducted as noted below is subject to approval of the Artistic Committee.

- I. CALL TO ORDER –** Chairwoman Marsha Shull called the meeting to order at 5:45. Members present were Marsha Shull, Bernie Noeller, Chase Schirmer, Chuck Cutsail, Jim Hartzell, Jill Lewandowski and Fred Dean. Members absent were: Richard Huffman, Beth Howlett, Nina Galerstein, Rosanne Pack, Claudius Bowden, Jr., Lorraine Steinhoff, Cindy Cinnamon, Abbey Ruark and Ashlie Workman. Also present was Steve Dow, Director of Lend Me A Tenor.
- II. PREVIOUS MEETING MINUTES –** The minutes of April 5, 2018 were approved unanimously on motion by Jim, second by Fred.
- III. REPORTS**
 - A. Hello, Dolly! –** Jim reported that preliminary figures showed a profit of around \$13,000. He said the show was a sellout except for opening night and there were standing ovations for each performance. He commented on the hard work of the cast and crew in the face of significant challenges. He commended them as well as first time choreographer Amanda Howard and first time Choral Director Rick Trice. He recommended that musical directors be very careful about not have the rehearsal pianist and the orchestra pianist be the same person.
 - B. Lend Me A Tenor –** Steve Dow distributed a list of his directorial staff and presented a tentative budget. With the adjustment of Promotion (\$2500 reduced to \$600 due to recent savings on program printing resulting in a change in the budget templates.) and to Projected Income (From \$14,411 raised to \$16,058 due to ticket price increases) the budget passed unanimously on motion by Jim, second by Fred. (Copy attached to these minutes.)
 - C. EXECUTIVE ADMINISTRATOR –** Marsha reported for Dawn Conaway
 - 1. 1066 tickets were sold for Hello, Dolly! (Sellout is 1104)
 - 2. Camp applications are available. There are 3 registrations for Drama Camp (Grades 2-5) and 7 for Theater Academy (Grades 6 – 10).
 - 3. She noted donations for Sound/EFX improvements from Jim and Louise Hartzell recognizing the cast and crew of Hello, Dolly! and of shrubbery and planting around the building by Bill and Beth Howlett.
 - 4. We have recently received \$280 as a result of PPP submitting Redner's receipts from members and donors.
 - C. EXECUTIVE COMMITTEE REPRESENTATIVES –** Minutes of the April meeting showed that our building has passed the Fire Marshall's inspection and that there is currently a job description being drawn up for Bar manager.
 - D. OTHER AC MEMBERS AND AFFILIATES**

1. **PPP Radio Theater – Bernie stated that they will be doing a performance at the Milford Library on June 1.**
2. **Lights/Sound/EFX – Chase and Chuck are about to redo the booth for more efficient use and less sound interference.**
3. **Costumes – Marsh and her volunteers have disposed of a significant number of costumes with significantly more to come.**
4. **Director Selection – Jim has sent out a news release call for Main Stage Directors for 2019.**

IV. OLD BUSINESS

- A. **PJ's Performance and Usage Agreement – It was noted that there was no indication of the need for AC personnel in the areas of Makeup, Costumes, Props or Lights. On motion by Jim, second by Chase, Chairwoman Marsha was instructed to inquire about these areas with director Braeden Swain. (Copy attached to these minutes.)**
- B. **Policy on PJ/AC member relationship during PJ's show. – At Marsha's request, Chase agreed to continue work on it.**

V. NEW BUSINESS – None

VI. CURRENT ITEMS FOR EC APPROVAL, NOTIFICATION OR INFORMATION
Approval – Budget for Lend Me A Tenor

VII. NEXT MEETING DATE – June 7, 2018 – 5:30

VIII. ANNOUNCEMENTS AND ADJOURNMENT There being no further business, the meeting was adjourned by unanimous consent at 6:20.

Respectfully submitted
Jim Hartzell, Secretary