

POSSUM POINT PLAYERS – ARTISTIC COMMITTEE MINUTES SEPTEMBER 13, 2018

- I. CALL TO ORDER – Chairwoman Marsha Shull called the meeting to order at 5:35. Members present were: Marsha Shull, Braeden Swain, Nina Galerstein, Jill Lewandowski, Beth Howlett, Jim Hartzell, Rosanne Pack, Fred Dean, Claudius Bowden, Jr., and Richard Huffman. Members absent were Cindy Cinnamon, Lorraine Steinhoff, Chuck Cutsail, Bernie Noeller, Chase Schirmer and Ashlie Workman. Also present were Dawn Conaway, Executive Administrator, Jerry Gietka, Director of It's A Wonderful Life and Russell Stiles, Director of Our Town.
- II. APPROVAL OF MINUTES OF MEETING, August 2, 2018. On motion by Nina, second by Beth, the minutes of July 5 were approved by unanimous consent.
- III. REPORTS
 - A. Show directors
 1. **Our Town** – Russell Stiles distributed a report of several challenges he has been facing for PPP to consider. (Copy attached to these minutes.) They concerned such items as safety, responsibilities, volunteer help.
 2. **It's A Wonderful Life** – Jerry is still looking for the two leads. He has cast most of the show and will have his first cast meeting. In Chase's absence, Braeden volunteered to help with lights. It was noted that Russell Stiles and Ed Guinan may also be available.
 - B. EXECUTIVE ADMINISTRATOR – Dawn reported:
 1. 766 tickets sold for Our Town. And 74 for the Motown Review
 2. Artistic Committee members have been asked to secure silent auction items for the Motown Review fund raiser.
 3. Return Day will be Thursday; November 8 and we need help working the PPP booth. Jim and Louise Hartzell will set up and break down. Volunteers so far are Beth and Nina (9 to 12), Claudius (Anytime. Jim will be in touch.) and Marsha (12 to 4:30.) Others should contact Jim.
 - C. EXECUTIVE COMMITTEE REPRESENTATIVES – No report
 - D. ARTISTIC COMMITTEE AND AFFILIATE MEMBERS
 1. Makeup – Beth needs to hear from makeup chairpersons when they use up materials and/or when something needs to be ordered.
 2. DU – Claudius noted that rehearsals for the Motown Review fund raiser have begun and he and Lillian will be going to do a live taping at WBOC on Thursday, September 20.
 3. NFS – Richard reported they will be doing scenes for the Lewes Library on 9/20.
 4. Reading Committee – Nina has asked Donna deKuyper to chair the September 27 selection meeting. She also asked about direction from the AC on a dinner theater alternate. She was instructed to proceed as usual for this year.

5. On The Edge – Jill reported that they are working on a production for which they will submit paperwork.

6. Publicity – Rosanne reported:

- a. Dan Foskey is working with her on social media outlets.
- b. The 2019 season poster art is completed and submitted to PPP. Dawn will work on brochures. Hopes they will be complete by Return Day.
- c. Tara Wisely did a radio promo about Our Town on WGMD.
- d. Claudius and Lillian are scheduled to do a TV promo at WBOC in early October.

IV. OLD BUSINESS –

A. Policy on PJ/AC member relationship during show – Chase – No report.

B. Performance Agreements NFS and OTE - OTE reported earlier. NFS - On motion by Nina, second by Jill, the NFS performance agreement (Copy attached to these minutes), and the show Merry Wives of Windsor with Shannon Parks directing on June 28 and 29, was approved with the caveat that Richard touch base with Sound/EFX and lighting.

V. NEW BUSINESS – Discussion ensued concerning lighting coverage. Braeden has volunteered to assist and Russell Stiles and Ed Guinan both have lighting experience. No action was felt necessary at this time.

VI. CURRENT ITEMS FOR EC APPROVAL, NOTIFICATION OR INFORMATION

*APPROVAL – NFS Performance Agreement for Merry Wives of Windsor

VII. NEXT MEETING DATE – October 4, 2018 5:30 PM

VIII. ANNOUNCEMENTS AND ADJOURNED – There being no further business the meeting was adjourned by unanimous consent at 6:55.

Respectfully submitted

Jim Hartzell, Secretary