

POSSUM POINT PLAYERS

Executive Committee – Minutes February 21, 2017

Call to Order - Call to order at 5:00 P.M. by President Jon Sharp. Present were: Jon Sharp Michael Murnin, Louise Hartzell, Cat Baker, Gwyneth Sharp, Cheryl Graves, and Kenney Workman of the Executive Committee, Rosanne Pack and Abby Chesney representatives from Artistic Committee, and Executive Director, Dawn Conaway. Not present: Chuck Erbe. Also in attendance Guests: Nina Galerstein, Jim Hartzell

Secretary Minutes from Previous Executive Committee – January 23, 2017

- Approved by unanimous consent upon motion made by Abby and second by Cheryl.

Guest – Jim Hartzell made a presentation to the EC for a grant for the improvement of our sound system for the musicians, cast (and audience). Jim proposed to write the grant to the Jerry Kietka Foundation for hear back system, headsets, sequencer, Plexiglas, and changes to the HVAC system. Jim rec'd unanimous approval from the EC to pursue the grant upon motion made by Kenney and second by Michael.

Guest – Nina Galerstein, follow up to the prop storage facility out back of our building to honour Esther Friend (Nina is planning on funding). Discussion followed on the best way to construct, size, etc. Cat has rec'd approval from Warden Oettel to have DOC construct a storage facility, and perhaps the Prop storage could be incorporated in. PPP would only have the cost of the materials. Labour would be donated

After their respective presentations, guest were dismissed from the remainder of the meeting.

Treasurer's report – Louise

- Report on and discussion of previous seasons.
- Treasurer's reports approved by unanimous consent upon motion made by Kenney and second by Abby.

Fundraising Report – Kenney

- Looking for volunteers for FR Committee. Presentation of several ideas to discuss at a later time.

Executive Administrator – Dawn

- To date 240 tkts. have been sold for Driving Miss Daisy.
- Dawn and Lorraine will meet to discuss the upcoming summer camps. Inquiries are already coming in.
- Dawn to check with Brown Paper Tickets re: flat rate.

Artistic Committee – Rosanne

- Artistic has approved budget for DMD. EC - approved by unanimous consent upon motion made by Lou and second by Cat.

EC – Formal Approval of email responses for:

- Adding Fundraising Co-Chair – Kenney Workman. Unanimous.
- Request by Donna DeKuyper postcard party. Approved.
- Moving Executive Committee Meeting time – approved.

Old Business –

- No progress on the Building and Grounds position.
- Rosanne – brief presentation on Safety and Preparedness plan.
- Michael Murnin gave an update on The Night of the Living Dead (*the musical!*). Would like to have a staged reading on April 22. Jerry Birl musical director, Deni – choreography. Cast 4 women, 7 men (+ zombies). Approved by unanimous consent upon motion made by Cat and second by Abby.

New Business -

- Jon discussed having an inclinor installed on the back cast steps and additional grab bars to make our facility more handicap accessible to our volunteers.
- Committee formed to make recommendations for upcoming seasons with Jon, Michael, Rosanne, and Lou to look at future show plans along with a fiscal analysis of recent seasons.

The next meeting of Executive Committee will be **Tuesday March 21 at 4:45**. There being no further business the meeting was adjourned at 7:00 pm by unanimous consent.

Respectfully Submitted,
Cat Baker – Executive Committee Secretary