

## **POSSUM POINT PLAYERS**

### **Executive Committee – Minutes February 22, 2016**

- I. **Call to Order** - Call to order at 5:40 P.M. by President Kenney Workman. Present were: Kenney Workman, Louise Hartzell, Cat Baker, Michael Murnin, Don Megee, and Michael Phillips of the Executive Committee, Rosanne Pack & Ron Pakula representatives from Artistic Committee, and Executive Administrator Dawn Conaway. Not present –Chuck Erbe and Gwyneth Sharp.
- II. **Previous Executive Committee (November/January) & Annual meeting minutes** - approved by unanimous consent upon motion made by Don and second by Louise.
- III. **Treasurer's report** – Louise
  - Discussion on Dinner Theatre - #’s are down for dinner. How best to remedy. Consolidate dinner to one w/e proposed. Tabled to later date.
  - Treasurer's reports approved by unanimous consent upon motion made by Cat and second by Mike P.
- IV. **Executive Administrator** – Dawn
  - Cleaning and Scotchguard of chairs in the theatre scheduled with Chem Dry for March 3.
  - Front sign has been “mostly” repaired with the metal framework that has been added. John Penuel will return to finish when the weather warms up.
  - Dawn emailed our Harvey patrons re: the web survey. Has gotten a good response.
  - Rec'd email invitation to participate in Trap Pond Healthy Kids on June 2. Discussion on using this as an opportunity to inform families of our summer camps and PJ program/show.
- V. **Artistic Committee – Rosanne**
  - Budget for Moon Over the Brewery presented and approved by unanimous consent upon motion made by Cat and second by Rosanne. (Bar to be removed from the budget and all future).
  - Discussion of Budget for PJ musical Chitty Chitty Bang Bang. After discussion, Cat made a motion that \$3500 be approved with the following conditions: There must be an adult in the theatre at all times with the PJs (over 21), and that a PJ be assigned to each part of the production with that PJ meeting and working with (learning from) the head of that department (lighting, costumes, props, set, program, publicity etc.). Second by Don. Passed with one abstaining from voting.
  - Driving Miss Daisy presented as the alternative to next season's Guess Who Is Coming to Dinner (rights not available). Approved by unanimous consent upon motion made by Michael M. and second by Mike P.
- VI. **Fund Raising** – Chuck (not present)
  - Kenney – meeting with EJ to plan the 911 show in the next 10 days.

**VII. Building and Grounds – Michael P.**

- Toilet seat in cast bathroom is to be replaced
- Discussion on painting of the building. The paint has been donated, but as of meeting, no commitment made for the painting of. Michael to follow up on.
- Screen in theatre not yet active. Needs to be taken down and rehung due to the weight. Plan to have it operating by the spring show.
- Shingles at the front of the building will need to be replaced in the next couple of years. Discussion on getting quotes for a metal roof, for longevity, for that part of the building. May be able to get a grant to cover a portion of the cost. Dawn to look into.
- Michael has found the building Drivet and will repair the hole in the front of the building.
- Camera in Dawn's office will be moved to outside of the office entrance door.

**VIII. Old Business**

- Nothing further on Building addition to the rear of the building. Doug has not yet presented ideas/plans. Michael P. suggested ocean worthy shipping containers.
- Awaiting Bell System so doors can remain locked.
- PPP has signed an agreement with DOC for monthly deep cleaning. These cleanings will take place on the months (approx. 7) when PPP is not given a work crew for Community Service (pre-show).

**IX. New Business – no new business.**

- The next meeting of Executive Committee will be Monday March 28 at 5:30 pm. There being no further business the meeting was adjourned at 7:05 pm by unanimous consent.

Respectfully Submitted,  
Cat Baker – Executive Committee Secretary