

POSSUM POINT PLAYERS

Executive Committee - Minutes June 13, 2017

Call to Order - Call to order at 4:50 P.M. by President Jon Sharp. Present were: Jon Sharp, Michael Murnin, Louise Hartzell, Cat Baker, Gwyneth Sharp, Cheryl Graves, of the Executive Committee, and Rosanne Pack representative from Artistic Committee, and Executive Director, Dawn Conaway. Not present: Chuck Erbe, Kenney Workman and Abby Chesney. Also in attendance Jim Hartzell.

Secretary Minutes from Previous Executive Committee - April 25, 2017

Approved by unanimous consent upon motion made by Louise and second by Michael.

Minutes from combined meeting of the Trustees - May 16, 2017 Approved by unanimous consent upon motion made by Louise and second by Cat.

EC - Formal Approval of email responses for:

Budgets for Spitfire, You've Got a Friend, and Beauty and the Beast all approved by email.

Treasurer's report - Louise

- Brief discussion on Convenience fee (charge for use of CC) and whether to continue to collect this charge from our patrons.
- Final count for Spitfire not yet in - but to date looks to have made approx. \$4600.00 profit.
- Treasurer's reports approved by unanimous consent upon motion made by Cat and second by Rosanne.

Executive Administrator - Dawn

- Total tkt sales for Spitfire - 770.
- Raffle for Spitfire made \$180.00 profit.
- Summer Camps - 10 registered for each camp to date.
- Have rec'd some donations specified for the capital campaign.

Artistic - Rosanne

- New building use form developed and approved by AC.
- Revised budget for Fruitcakes presented. Approved by majority vote upon motion made by Cheryl and second by Cat.
- Change in next year's Holiday show - Elf (not able to secure rights) to It's a Wonderful Life (non-musical). Approved by unanimous consent upon motion made by Cat and second by Cheryl.

New Building Use Forms - Jim

- Discussion on the need for those renting our building to provide proof of liability insurance. Not needed according to our insurance provider. *With the removal of item #9* (proof of liability insurance) Form(s) approved by unanimous consent upon motion made by Rosanne and second by Louise.

- Also - noted on the Performance Approval and Usage Agreement - it is the responsibility for the Affiliates using the hall to provide all house duties for their performances.

Fundraising Report - Cat

- Brief discussion on items donated to date. Many more items are needed. Cat asked for additional donations and will continue to reach out to AC/EC/Possum supporters. Also requested help with set up, and overseeing the SA, and bake table as both Cat and Cheryl will be on stage

Old Business -

- No progress on the Building and Grounds position.
- Michael Murnin gave an update on The Night of the Living Dead. Authors disappointed that it is not to be part of our mainstage 2018 season. They are currently working on re-writes of several songs. Motion for the President to form a subcommittee to work with Mike M. on the NOLD workshop/weekend and to bring their recommendations back to the EC. Both Nina G. and Jim D. from AC have volunteered to be part of the subcommittee. Approved by unanimous consent upon motion made by Cat and second by Louise.

New Business

- Jim H. will meet with committee to discuss the continuation of dinner theatre.
- Brief discussion on holding one audition for the entire season. Disapproved by unanimous consent.
- Approval for Distinguished Young Women of DE renting the hall on August 10, 11, 12 for \$600.00
- Discussion of recognition for Jerry Gietka Foundation for the \$5000 used twd sound system improvements. Dawn to look into an additional knot hole on the giving tree.
- Also - discussed acknowledgment of Michael and Richard.

The next meeting of Executive Committee will be **Tuesday July 18 at 4:45**. There being no further business the meeting was adjourned at 6:10 pm by unanimous consent.

Respectfully Submitted,
Cat Baker - Executive Committee Secretary