

**Call to Order at 4:35 by President Kenney Workman.** Present were: Andrew Hertzberg (At Large), Cheryl Graves (Fund Raising), Gwyneth Sharp (At Large), Leslie Snowdon-Jones (Sec’y), Lorraine Steinhoff (Artistic), Louise Hartzell (Treasurer), Michael Murnin (VP), Rosanne Pack (Artistic), Dawn Conaway (Exec. Admin.), Donna DeKuyper (guest), John Hulse (Dir. *Godspell*). Absent: Michael Barlow (B&G)

Topic	Discussion	Action Plan Who? What? When?
<b>Secretary’s Minutes</b>	<ul style="list-style-type: none"> <li>June 16 Minutes shared.</li> </ul>	<ul style="list-style-type: none"> <li>Minutes approved, by unanimous consent, upon motion by Louise and second by Rosanne.</li> </ul>
<b>Treasurer’s Report</b> Louise Hartzell	<ul style="list-style-type: none"> <li>Shared Balance Sheet and P&amp;L. Note mortgage is down to \$35k, not making any extra payments since April.</li> </ul>	<ul style="list-style-type: none"> <li>Acknowledge receipt of Treasurer’s Report and instruct that it be filed with the Minutes, to be approved next month.</li> </ul>
<b>Executive Administrator’s Report</b> Dawn Conaway	<ul style="list-style-type: none"> <li>543 tickets sold for <i>Godspell</i> (pre-Covid), already spent on postcard. Discussion to not do again.</li> <li>Brown Paper Tickets owes us \$4,828, but not sure how that will be resolved; may be lost money. Looking at other ticket vendors going forward.</li> <li>Distinguished Young Women canceled.</li> <li>PJs want to know if parking lot lights can be turned off for drive-in events. First showing made \$22 in snack sales.</li> <li>Shared 2021 calendar.</li> <li>Applied for grant for sanitation supplies and folding chairs from DE Community Foundation.</li> </ul>	<ul style="list-style-type: none"> <li>Parking lot lights can be turned off; but consider safety.</li> <li>2021 calendar approved by unanimous vote on motion by Andrew, second by Gwyneth.  <i>12 Angry Jurors</i> – Jan 22-24, 29-31  <i>A Murder is Announced</i> – Mar 19-21, 26-28  <i>Hay Fever</i> - Jun 4-6, 11-13  <i>The Producers</i> – Sept 24-26, Oct 1-3  <i>Holiday Inn</i> – Dec 3-5, 10-12</li> </ul>
<b>Artistic Committee Representatives’ Report</b> Rosanne Pack	<ul style="list-style-type: none"> <li>Lights and Sound positions have been combined, and Chase Schirmer will chair.</li> <li>With monies left from Jerry Geitka’s fund and Nina’s donation, AC would like to purchase more moving lights and get wireless headsets for Stage Crew.</li> <li>Reminder re: distribution of Minutes.</li> </ul>	<ul style="list-style-type: none"> <li>Louise to check on balance of funds for Lights/Sound.</li> <li>Minutes from each committee (EC and AC) should be sent to own committee and chair of other before approval and then subsequent posting.</li> </ul>
<b>Fund Raising Committee</b> Cheryl Graves	<ul style="list-style-type: none"> <li>Suggests staying with a May date, but in 2021.</li> </ul>	<ul style="list-style-type: none"> <li>Fundraiser on hold until May 2021.</li> </ul>

	<ul style="list-style-type: none"> <li>• Discussion of Clear Space using Lefty's drive-in to show videos of their shows. Is this legal, viable, etc?</li> </ul>	<ul style="list-style-type: none"> <li>• Several Possums offered to reach out to those they know to clarify about showing videos of productions.</li> </ul>
<b>Building and Grounds Report</b>	<ul style="list-style-type: none"> <li>• Mike away, nothing.</li> </ul>	<ul style="list-style-type: none"> <li>• Light board installation and training postponed.</li> </ul>
<b>Old Business</b> Kenney Workman	<ul style="list-style-type: none"> <li>• Lorraine shared that PJ Movie Night was successful, but advertising was confusing. Is intended for PJs only, but was shared on Possums FB page. Cannot be public.</li> <li>• Donna shared that AC would like to have Non-discriminatory Statement moved up under PPP masthead on website per approved previous motion. It is there, but lower down on the sidebar menu. Much discussion of Webmaster's role in design, need for Webmaster job description, gratitude for untold hours and value of volunteer work, sharing other sites, etc. Also discussion of how we do try to 'walk the walk,' but need an updated statement with prominent placement on the website to address racial inequality, as well as CoVid19.</li> <li>• Michael Murnin shared Rental and Usage form draft.</li> <li>• President Kenney Workman requested to include the electronic vote approved by Executive and Artistic Committee members to change the By-Laws to state that the At-Large Executive Committee members be VOTING members, not non-voting members.</li> </ul>	<ul style="list-style-type: none"> <li>• Clarify advertising of PJ Drive-in nights and who can attend. PJs need to check before posting. Upcoming: <i>Hairspray</i>, <i>Newsies</i>, <i>Hamilton</i> again.</li> <li>• <b>Develop Webmaster job description</b> unanimously approved on motion by Leslie, second by Michael M.</li> <li>• <b>Kenney will write an updated statement for the website that encompasses our commitment to diversity in these fraught times,</b> unanimously approved after motion by Andrew, second by Rosanne.</li> <li>• Send Michael M any comments on Rental and Usage Form drafts which he shared via email.</li> <li>• Note electronic vote to <b>approve By-Laws change to state that At-Large Executive Committee members be VOTING members, not non-voting members.</b></li> </ul>
<b>New Business</b> Kenney Workman	<ul style="list-style-type: none"> <li>• Remainder of 2020 season discussion. Dawn, John Hulse, Kenney have been discussing logistics of getting <i>Godspell</i> on outside.</li> <li>• <i>Elf</i> will be inside, but need to mull over how to make it financially viable. Cast of 20, lots of dancing, need rehearsal time. Perhaps we can know more by August meeting.</li> </ul>	<ul style="list-style-type: none"> <li>• <i>Godspell</i> Sept. 11, 12, 13 and 18, 19, 20.</li> <li>• Dawn will check with MTI on rights for <i>Elf</i>.</li> </ul>

# Possum Point Players Executive Committee – ZOOM MEETING

July 21, 2020

Items for Artistic Committee		<ul style="list-style-type: none"> <li>• See Action Plan column, above.</li> </ul>
Announcements and Adjournment	<p>There being no further business the meeting was adjourned at 6:05 pm upon a motion by Leslie, second by Cheryl, and by unanimous consent.</p> <p><b>NEXT Executive Committee Meeting</b>  <b>TUESDAY, August 18, time tbd via Zoom</b></p>	<p>Respectfully Submitted,  Leslie Snowdon-Jones Secretary</p>