

Call to Order at 4:50 by President Kenney Workman. Present were: Andrew Hertzberg (At Large), Cheryl Graves (Fund Raising), Leslie Snowdon-Jones (Sec'y), Lorraine Steinhoff (Artistic), Louise Hartzell (Treasurer), Michael Barlow (B&G), Michael Murnin (VP), Rosanne Pack (Artistic), Dawn Conaway (Exec. Admin.). Absent: Gwyneth Sharp (At Large)

Topic	Discussion	Action Plan Who? What? When?
Building and Grounds Report Mike Barlow <i>(Change of order from Agenda due to Mike needing to leave.)</i>	<ul style="list-style-type: none"> • New ice machine is here, needs proper hardware and installation, hopefully before next show. Will save a lot as it produces 80lbs. of ice vs. 380lbs. with old kitchen machine. • Ladies' Room requires toilet repair. • Mike will install grab handles in all bathrooms. • Bids are out for Storage Annex. FYI, we currently pay \$250 quarterly for storage. 	<ul style="list-style-type: none"> • Try to sell old ice machine to Little League. • Upon receipt of bids on Storage Annex, Building Committee will narrow down to 203 to present.
Secretary's Minutes	<ul style="list-style-type: none"> • Jan. 21 Minutes shared. No changes. 	<ul style="list-style-type: none"> • Minutes approved by unanimous consent upon motion by Louise and second by Michael.
Treasurer's Report Louise Hartzell	<ul style="list-style-type: none"> • Louise shared Balance Sheet and P&L, noting healthy cash assets. • Crestlea grant monies of \$20k moved into Money Market account. We have close to \$40k earmarked for the Storage Annex. 	<ul style="list-style-type: none"> • Motion to acknowledge receipt of Treasurer's report, approved by unanimous consent upon motion by Michael and second by Leslie.
Executive Administrator's Report Dawn Conaway	<ul style="list-style-type: none"> • We sold 98% of tickets to <i>Guess Who is Coming to Dinner?</i> • Received \$20k from Crestlea Foundation. • DDOA matching funds at \$8,100. They had 40 organizations participating. • Going to have Drama Camp (2nd-5th graders) before Theatre Camp (6th-10th graders). Already getting camp inquiries. Will have information ready to disseminate March 1. • Constant Contact notice out today for <i>Hayfever</i> auditions. March 8, 10 • We need to have some sort of railings in the theatre. • Distinguished Young Women still scheduled for August 8th 	<ul style="list-style-type: none"> • Drama Camp July 20-24 • Theatre Camp July 27-31 • Roseann to promote camps. • Need AC directors or designees to take on responsibility for Distinguished Young Women event walk-through.

Artistic Committee Representatives' Report Rosanne Pack	<ul style="list-style-type: none"> • Possum Juniors show will be <i>Back to the 80s</i> a jukebox musical. • Chuck Cutsail officially resigned. • AC approved budget for fundraiser <i>All the Fixin's</i>. Needed to use budget format. • <i>Hayfever</i> director Meg Kelly needs a Stage Manager. • <i>Godspell</i> cast is all set. • On the Edge no longer participating in Eastern State Theatre Association 1 Act Play • Discussion of extra shows for <i>The Producers</i>. Office and director will monitor ticket sales and will discuss adding as needed. Directors should let cast know to keep dates open. 	<ul style="list-style-type: none"> • <i>All the Fixin's</i> budget approved 8-1, upon motion by Rosanne, second by Andrew.
Fund Raising Committee Cheryl Graves	<ul style="list-style-type: none"> • Cheryl feels good about preparations; Cat has been a big help. There will be smaller silent auction, lots of gift baskets, think of providing 'experiences' not just stuff. Food will be outside. 	<ul style="list-style-type: none"> • Kenney will email EC and AC re: need for donated baskets.
Old Business Kenney Workman	<ul style="list-style-type: none"> • Light board is here, installation soon by Mid South. Mid March training schedule for those interested. Will be up and running for <i>Godspell</i>. 	<ul style="list-style-type: none"> • Mid March training on new lighting board to be scheduled.
New Business	<ul style="list-style-type: none"> • 30 days' notice given to change By-Laws allowing At-Large members voting privileges. Discussion of succession of self on committees. All but At-Large members may, though the president is limited to 2 1-year terms. • Michael raised issue of using theatre space for off-night showings, perhaps of movies. Broadway HD allows streaming. 	<ul style="list-style-type: none"> • 30 days' notice given to change By-Laws allowing At-Large members voting privileges. • Michael will look into Broadway HD for off-night use in theatre.
Items for Artistic Committee		<ul style="list-style-type: none"> • See AC notes above.
Announcements and Adjournment	<p>There being no further business the meeting was adjourned at 6:12 pm upon a motion by Leslie, second by Louise, and by unanimous consent.</p> <p>NEXT Executive Committee Meeting TUESDAY, March 17 at 4:45</p>	<p>Respectfully Submitted, Leslie Snowdon-Jones Secretary</p>